

**Ministry of Community Safety and
Correctional Services**

**Coroner's Inquest
Legal Fee / Family Reimbursement Program
Application**

July 2017

Coroner's Inquest Legal Fee Reimbursement Program (CILFRP) and Coroner's Inquest Family Reimbursement Program (CIFRP) Application (The Programs)

You are eligible under the Programs to apply for reimbursement of the costs of legal representation for an inquest if:

You are a parent:

- "parent" includes a person who has demonstrated a settled intention to treat a child as a child of his or her family, except under an arrangement where the child is placed for valuable consideration in a foster home by a person having lawful custody.

Spouse of the deceased:

- "spouse" means the person to whom a person is married or with whom the person is living in a conjugal relationship outside marriage.

The deceased was a victim of crime:

- For the purposes of the program, the deceased is considered a victim of crime if there are reasonable grounds to believe that the death was the direct result of conduct by another person that is prohibited under the *Criminal Code* of Canada. A conviction for the crime is not a pre-requisite, as long as there is sufficient evidence to establish that the victim's death was the direct result of criminal conduct. Applicants who are under investigation, charged with or convicted of committing the crime that led to the victim's death are not eligible. The *Criminal Code* can be found on the following website <http://laws.justice.gc.ca/en/C-46>

You have been granted standing by the presiding coroner at the inquest into their death:

- A person with standing is someone whom the presiding coroner has designated as a person with standing under section 41 of the *Coroners Act*.

Or

You are a parent, spouse, child, sibling or personal representative of the deceased

The deceased was involved in a police-related incident that resulted in, or contributed to their death; and

You have been granted standing by the presiding coroner at the inquest into their death:

- A person with standing is someone whom the presiding coroner has designated as a person with standing under section 41 of the *Coroners Act*.

Note that Applicants are only eligible for funding under one of the two current legal reimbursement Programs.

Applications can be submitted to the Office of the Deputy Minister of Community Safety and Correctional Services for the Ministry of Community Safety and Correctional Services at the following address or by fax:

25 Grosvenor Street, 11th Floor

Toronto, ON M7A 1Y6

Fax: (416) 327-0469

Please refer to the [Coroner's Inquest Legal Fee Reimbursement Program Guidelines](#) and the [Coroner's Inquest Family Reimbursement Program Guidelines](#) for further information on the Programs and eligible expenses.⁵

Program Guidelines can be found in the Death Investigations section of the MCSCS website at Ontario.ca/safety.

To be completed by the applicant

A: Applicant Information

Collection, use and disclosure of the personal information contained on this form is for consideration of an application under the Programs.

Applicant's Full Name (last, first, middle)

Applicant's Address and Phone number (unit number/street number, street name, city/town, province, postal code, home telephone, business telephone)

Lawyer's Full Name (last, first, middle)

Lawyer's Address and Phone number (unit number/street number, street name, city/town, province, postal code, home telephone, business telephone, fax number)

B: Inquest Information

Inquest into the death of: last, first name _____

Name of presiding coroner _____

When is the Inquest scheduled to begin? _____

Where is the Inquest scheduled to take place? _____

How long is the Inquest estimated to last? _____

C: Details of Eligibility

What is your relationship to the deceased? (You may attach supporting documentation).

- Parent
- Spouse
- Child
- Sibling
- Personal Representative

Was the deceased a victim of crime? The deceased is considered a victim of crime if there are reasonable grounds to believe that the death was the direct result of conduct by another person that is prohibited under the Criminal Code.

- Yes
- No

If Yes, what is the factual basis for believing that the deceased was a victim of crime? (You may attach supporting documentation).

Was the deceased involved in a police-related incident that resulted in, or contributed to their death?

- Yes
- No

If Yes, what are the details of the police-related incident? (You may attach supporting documentation).

Have you been granted standing at the Inquest by the presiding coroner?

- Yes
- No

Please provide the date of the incident that led to the death, the police service/division/detachment/city in which the incident took place, and the police occurrence number (if known).

Has there been a criminal investigation into this death?

- Yes
- No

Were criminal charges laid or a conviction or finding of guilt obtained for an offence under the *Criminal Code* directly related to the death?

- Yes
- No

If Yes, please specify the charges laid, if known.

If no charges were laid, please specify the reason why not (i.e., death of perpetrator, perpetrator unknown).

Have you been approved for legal services for the inquest to be paid for or provided by Legal Aid?

- Yes
- No
- Pending

D: Additional Information

Provide any other information you believe may be relevant to the application.

Signature

Date